



## Foreign Affairs Handbook

### 4 FAH-1 - Financial Management Handbook

Transmittal Letter: FMH-6

Date: January 31, 1997

---

#### VOLUME RE-ISSUANCE

##### MAJOR CHANGES:

1. This Handbook replaces the old 4 FAH-1, Financial Management Handbook—Account Structure and Classification Codes and contains all updates since TL:FMH-5 (12-15-95). This Handbook is formatted in the Windows CD-ROM format. This Handbook will no longer be published, but updates will appear quarterly on the CD-ROM. As in the past, new entries will appear in ***bold italic*** while changes will be in *italics* only.
2. The updated chapters are: 200 subchapters 220, 250, 260, and 280; 300 subchapters 310, and 320; 400 sections 421.1, 421.2, 421.3, 421.5, 421.7, 421.9, 421.11, 421.12, 421.14, 421.15, 421.18, 421.19, 421.20, 421.25, 421.26, 421.29, 421.30, 421.33, 432.1, 432.2, 432.3, 432.4, 432.5, 433.1, 433.2, 433.3, 433.4, 433.5, and 435, subchapters 440, and 450; 500 sections 523, 524, 525, 526, 527, 528, and 529; 600 sections 613, 614, subchapter 620; 700 sections 713, 714, 715, subchapter 720; 800 section 824.
3. **Supchapter 220**—New fincoor for 19\_0113.8, new fincoor for 19X0120, new multi-year program—196/70113, new pos point limitations—19X0113.(V)(N), new fincoor for 19X0120, new fincoor for 19X0113.7, editorial correction, two new funds 19\_1125.1 and 19\_1125.2—FMP.
4. **Subchapter 250**—Miscellaneous changes, new disbursing symbol for Charleston—.61, new fund 19X6166—Bosnia Fed Defense Fund, new fund 19F3879.05—simplified travel program, new fund 19X6066—FMP.
5. **Subchapter 260**—New fincoor for 19X8821—FMP.

*For funds obligation/purchase purposes, this Transmittal Letter is costed at \$157.50.*

6. **Subchapter 280**—New fincoors for 19-72X1010, 19-72\_1032, and 19-72X1035, new multi-year fund 19-726/71005, new multi-year fund 19-726/71010, new no-year fund 19-72X1014, new multi-year fund 19-726/71021, new fincoor for 19-72\_1032, new multi-year fund 19-726/71037, new point limitation for 19-11X1071.6, new multi-year fund 19-726/71093, new fincoor for 19-94\_0100, new multi-year fund 19-116/71071.6, new fund 19\_11\_1032, new funds 19-11\_1075, 19-11X1075, and 19-727/81037—FMP.
7. **Subchapter 310**—New title for op allow 1732 and discontinue 1737—FSI, new allotments for FRSC-GM and ATO-London—EUR, new operating allowances for gift funds—FMP, new op allow 1744—land mines in Bosnia—FMP, discontinue op allows 1766, 1767, 1768 (2072)—INL, new refugee program for Bosnia-3322, new refugee program-Hong Kong-3325—PRM, new cooperative research project, Israel 4437—NEA, FSI reorg—FSI, new allotment 2020—CA, update FSC allotment definitions—FMP, new MRV allotments—CA, and editorial deletions/corrections—FMP.
8. **Subchapter 320**—New memorandum accounts 7196 and 7316—IFS, new report code for donations gift funds, and miscellaneous corrections—FMP.
9. **Section 421.1**—New org coode 010114—S.
10. **Section 421.2**—New org code 012101—M, and transfer OFM from M to DS—DS.
11. **Section 421.3**—New POLAD-Tuzla, new org 014370, and new org 014382 and discontinue two—PM.
12. **Section 421.5**—Reorg—MED.
13. **Section 421.7**—Reorg—INL.
14. **Section 421.9**—Reorg—PRM.
15. **Section 421.11**—Reorg—EB.
16. **Section 421.12**—New titles for 064000 and 064500, Reorg INR—INR.
17. **Section 421.14**—New ICASS and BP and misc codes—FMP.
18. **Section 421.15**—Reorg—IG.

19. **Section 421.18**—Set up 110120 and 110400, new org 110700—Bolivian Summit, and title change for org 112100—ARA.
20. **Section 421.19**—New org code 120106, and new org 120150—Special Advisor Bosnia—EUR.
21. **Section 421.20**—New org 130191, change title of org 131400 and discontinue 132100, correct symbol for 130191, and new symbol for 133000 and discontinued 133001—EAP.
22. **Section 421.25**—Reorg DS, and transfer OFM from M to DS—DS.
23. **Section 421.26**—Title change for 183124, and reorg—A/IM.
24. **Section 421.29**—New titles for 214300 and 214400—DGP, title change for 217100 from division to branch—PER.
25. **Section 421.30**—New title for 220410 and 220420 is discontinued—A, new orgs 221021 and 221023 and reorg—OPR.
26. **Section 421.33**—Reactivate 260313, reorg FSI, new orgs 260652 and 260653—FSI.
27. **Section 432.1**—New funding code for Charleston (195)—FMP, and new MRV allotments and misc.—CA.
28. **Section 432.2**—New refugee program for Bosnia—3222—PRM, URSA at Helsinki, Finland-5233—EUR, correct spelling for Ljubljana, Slovenia—FMP, new allotments for FRSC-GM and ATO-London—EUR, and new MRV allotments and misc.—CA.
29. **Section 432.3**—New refugee program-Hong Kong-3325—PRM, and new MRV allotments and misc.—CA.
30. **Section 432.4**—New cooperative research project, Israel 4437—NEA, and new MRV allotments—CA.
31. **Section 432.5**—Close Malabo, Equitorial Guinea—AF.
32. **Section 433.1**—Discontinue org 313245—ARA, and new SEOP orgs and misc.—DS.

33. **Section 433.2**—New FBO office in Kiev, Ukraine—FBO, new POLAD-Tuzla—PM, correct spelling for Ljubljana, Slovenia—FMP, new VOA Playa de Pals, Spain—327074—USIA, new FBO office 321565-Sarajevo—A, new org 321525-Sarajevo high representative—EUR, title change for 325045 SACEUR—PM, new org 328425 MEBCO, Moscow—A, new FBO office in Ljubljana 326765—FBO, new SEOP orgs and misc.—DS.

34. **Section 433.3**—New SEOP orgs and misc.—DS.

35. **Section 433.4**—Name change Bombay to Mumbai—NEA, new regional diplomatic courier hub, Manama, and new SEOP orgs and misc.—DS.

36. **Section 433.5**—Close Malabo, Equitorial Guinea, new U.S. Embassy to Sudan, Nairobi 354220—AF, and new SEOP orgs and misc.—DS.

37. **Section 435**—Miscellaneous changes—FPMC, new FBO office in Kiev, Ukraine—FBO, close Malabo, Equitorial Guinea—AF, new oef 328425 MEBCO, Moscow—A, title change for 325045 SACEUR—PM, new Embassy to Sudan, Nairobi 354220—AF, added 325074 and 325020—FMPC, new org 321525-Sarajevo high representative—EUR, new FBO office 321565-Sarajevo—A, addition to FAH-adjustment—FPMC, correct spelling for Ljubljana, Slovenia—FMP, new regional diplomatic courier hub, Manama—DS, name change Bombay to Mumbai—NEA, new FBO office in Ljubljana—FBO, and new SEOP orgs and misc.—DS.

38. **Subchapter 440**—Reorg Peace Corps—Peace Corps.

39. **Subchapter 450**—New org 521000 (UNTAES)—EUR, and new UN organization (3)—IO.

40. **Section 523**—New UN organization (3)—IO.

41. **Section 524**—New function code 4180 CIPPS—CA.

42. **Section 525**—New function codes for IM—IM, and new ICASS function codes—ICASS.

43. **Section 526**—New ICASS function codes—ICASS.

44. **Section 527**—Miscellaneous changes—FPMC, new FBO function codes—FBO, and new ICASS function codes—ICASS.

45. **Section 528**—New ICASS function codes—ICASS.

46. **Section 529**—New ICASS function codes—ICASS.
47. **Section 613**—New BOCS for payroll 1236 and 1189 and new ICASS capitalization BOC codes and misc. —FMP.
48. **Section 614**—New BOC for payroll 1189, 1236, new BOCS to support new capitalization policy, correction to FAH, and new ICASS Capital Land Improvement (3240)—FMP.
49. **Subchapter 620**—New RSC ABBA ECASS revenue, new RSC AFAB and AFAC for gifts—FPMC, and new RSC for Dept Collection (ACAI and ACAH)—FMP.
50. **Section 713**—Updating serviced post codes—FMP.
51. **Section 714**—Close Malabo, Equitorial Guinea—AF, correct spelling for Ljubljana, Slovenia—FMP, and updating serviced post codes—FMP.
52. **Section 715**—Close Malabo, Equitorial Guinea—AF, discontinued WFC code 227, and updating serviced post codes—FMP.
53. **Subchapter 720**—Miscellaneous changes—FPMC, discontinued FSC Mexico and Paris, and update FSC allotment definitions—FMP.
54. **Section 824**—Name change Bombay to Mumbai—NEA,

**NOTE:** Officers are reminded that Department-issued materials not codified directly or by approved reference in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1110).

#### **FILING INSTRUCTIONS:**

Insert this Transmittal Letter (6 pages) immediately following the Transmittal Letter Checklist, and initial the entry for FMH-6. Remove and destroy the old Handbook and replace it with the attached Handbook (624 pages).

#### **DISTRIBUTION NOTICE**

1. All posts and offices receiving the Foreign Affairs Manual/Handbooks are responsible for maintaining them on a current basis [see 2 FAM Section 111.5], and for ensuring that all copies (including binders) are either retained or returned to OIS/RA/DIR if no longer needed.

2. The Foreign Affairs Manual (unclassified) and Handbooks are also being issued internally in CD-ROM format. For information on this program, please contact the INFOEXPRESS Coordinator, A/IM/IS/OIS/ISG directly. The Coordinator is located in Room 1659 Main State; FAX (202) 736-4924 or E-Mail via DOSNET: INFOEXPRESS. Public inquires should also be addressed to A/IM/IS/OIS/ISG.

3. All posts and offices receiving the *Foreign Affairs Handbook* are responsible for maintaining the FAH on a current basis [see 2 FAM Section 1116.5].

4. Use KFAM and AINF TAGS on all communications. Direct questions concerning issuance, validity, and updating to OIS/RA/DIR. Direct questions concerning substance and interpretations to FMP/F/FMS/FPMC.

**(FMP/F/FMS/FPMC)**